



General Terms, Privacy, and Security

A convenience fee may be charged to use the web or automated phone service and is paid to *SOFTtelPay* for the cost of providing this service. By using either of these portals to process your payment, you are accepting the practices described in this policy. Please note that *SOFTtelPay* (not the Payee) will appear as the merchant of record next to your payment on your bank or credit card statement.

Privacy Policy

SOFTtelPay, a division of Intedata Systems, Inc., will exert all reasonable efforts possible to ensure that your information will not be shared with anyone that is not involved with the web or automated phone payment transaction. Those involved include *SOFTtelPay*, yourself, the company you are attempting to pay, and any financial institution or service providers authorized to complete your transaction. However, *SOFTtelPay* may need to disclose personal information when required by law when in good-faith it is believed that such action is necessary to comply with a current judicial proceeding, a court order or legal process served on *SOFTtelPay*.

Information Collected

The only information requested by *SOFTtelPay* is data directly related to the accuracy and completeness needed to process the payment transaction, such as, account and credit or debit card information. *SOFTtelPay* does not solicit or gather information through the use of cookies nor is any information made available to other organizations or companies.

Security

SOFTtelPay has established rigid security policies and practices (encryption, passwords, and physical security) to guard your personal information from unauthorized release. These actions along with 128-bit SSL encryption used when processing sensitive data, help to ensure the tightest security control.



Responsibilities and Remedies

You are solely responsible for ensuring accurate and complete information when using *SOFTtelPay*. You agree that your sole and exclusive remedy for the failure of any payment due to negligence of *SOFTtelPay* or its inability to complete the payment is a refund of any fee charged for that payment. *SOFTtelPay* will also not be responsible for delays, damages or failures in performance due to causes beyond its reasonable control. Any dispute caused by the use of *SOFTtelPay* will be subject to the jurisdiction of the state or federal courts in Arkansas.

Notification of Changes

Any changes by *SOFTtelPay* to this policy statement will be posted on this web site. Visit the site periodically to review any changes or updates that may have been made.